

www.dbs.ie/springboard

Get on
course to
get back to
work.



Take a **FREE** Springboard
course at **DBS**





Springboard+ at DBS

Courses Commencing March 2016

DBS is delighted to announce that it will be offering 17 programmes across the areas of Information & Communications Technology (ICT), Cloud Computing, Data Management & Analytics, Financial Services, Innovation Management, Digital Marketing, International Business and Project Management as part of the Springboard+ 2015 initiative that was jointly launched by the Minister of State for Skills, Research and Innovation Damien English T.D and Minister for Education and Skills, Jan O’Sullivan T.D

Springboard+ 2015 has just been launched with the largest offering of free part-time and full-time higher education places to provide reskilling and upskilling opportunities for up to 9,000 jobseekers.

Springboard+ 2015 incorporates part-time Springboard+ courses and full-time ICT skills conversion programmes and will provide for 285 courses at 42 higher education institutions across Ireland.

DBS is offering a wide range of courses across the areas of Information & Communication Technology, International Financial Services, Cross Enterprise Skills, Skills for Enterprise to Trade Internationally as well as a number of ICT skills conversion programmes.

Since 2011, 20,000 jobseekers have participated on Springboard+ courses with a €85 million investment from the Exchequer.

At the launch, Minister of State for Skills, Research and Innovation Damien English T.D. said, “I am delighted that new data from the Department of Social Protection shows that 74% of all Springboard+ participants between 2011 and 2014 are no longer on the Live Register.”

“The latest Springboard+ survey respondents have also reported that 95% of jobs they get are in Ireland and 49% are located outside Dublin.”

Dublin Business School (DBS) in conjunction with the Higher Education Authority (HEA) under the Government Springboard+ initiative is providing the unemployed the opportunity to **reskill or upskill for FREE** under a range of approved and accredited courses identified as providing training that will improve the future skills of the labour force, in a range of sectors where sustainable employment is predicted to rise as the economy recovers.

We currently offer a range of Special Purpose Awards across Levels 7 & 8 on the National Framework of Qualifications (NFQ). All courses are flexible, allowing you to keep your social protection supports and making a transition to study easier for those with families and other responsibilities.



Courses Commencing March 2016

Levels 7, 8 & 9 Special Purpose Awards are available in:

Information & Communications Technology (ICT)

Certificate in Advanced Networking & Cloud Technologies (Level 8)

Certificate in Software & Cloud Technologies (Level 8)

Certificate in Data Management & Analytics (Level 8)

Diploma in Big Data for Business (Level 7)

Certificate in Programming (Level 7)

International Financial Services Sector

Certificate in Business for Financial Services (Level 7)

Certificate in Fund Accounting (Level 7)

Certificate in Risk and Financial Analysis (Level 9)

Cross Enterprise Skills

Certificate in Advanced Project Management for the ICT Professional (Level 8)

Certificate in Digital Marketing (Level 7)

Higher Diploma in Business (Level 8)

Certificate in Management (Level 8)

Skills for Enterprise to Trade Internationally

Certificate in International Business & Sales (Level 8)

For further course information, entry requirements, eligibility criteria and application procedures visit www.Springboardcourses.ie

Alternatively contact the DBS Admissions Office directly on 01 4177500 or by emailing Springboard@dbs.ie

Why Choose DBS?



Reputation as Ireland's Leading College

DBS is Ireland's largest independent third level college. With over 9,000 students, DBS provides a comprehensive range of full-time and part-time undergraduate, postgraduate, professional and executive education programmes in the Schools of Business, Law and Arts. Established in 1975, the College quickly established an excellent reputation for teaching quality and standards, offering flexible and innovative learning opportunities that reflect and match the needs of students and employers.

Recognition and Accreditation

Our certificate, degree and postgraduate programmes are awarded by Quality & Qualifications Ireland (QQI) - formerly Higher Education & Training Awards Council (HETAC). All of the above awards are recognised by the Department of Education, employers and all of the major higher education institutions for postgraduate study. Additionally, for those graduates wishing to seek professional qualifications, DBS relevant degrees are awarded recognition and exemption from professional bodies such as the Institute of Chartered Accountants in Ireland (ICAI), the Association of Chartered Certified Accountants (ACCA), the Chartered Institute of Management Accountants (CIMA), the Psychological Society of Ireland (PSI) and the Irish Association for Counselling and Psychotherapy (IACP).

Commitment to World Class Teaching

Over the last 40 years DBS has built a considerable reputation for the quality of its teaching. As an institution we focus our main research activity on the constant improvement of the learning experience of our students. Evidence of the success we have achieved has come in many different ways. One particular example of this is the success achieved by our students in the examinations of the professional accountancy bodies where over 1000 DBS students have achieved worldwide and national individual prize-winner success.

Student Support Services

Feedback from Springboard+ students indicates that they value the student focus that our lecturers and support staff offer. At DBS, this is the key factor in our service delivery. We recognise that you may need different types of support as you progress through your studies, be it academic direction, career advice, mentoring or personal attention. We offer a comprehensive service in these areas to all our students.

Student Centered Approach

In DBS we take a holistic view to college life. Academia should be integrated with a stimulating social scene. The work/study balance is something we regard at DBS as being important. Springboard+ students can avail of the full range of social, sports and developmental activities offered through our dedicated Student Services department. The appointed programme leader will also assist and facilitate Springboard+ students throughout their period of academic study.

Career and Personal Development Focused Education

All of our Springboard+ programmes have been designed and developed in collaboration with industry and professional bodies so that on graduation in addition to your academic qualifications, you will have the skills and knowledge for a successful career.

City Centre Location

A mere two minute walk from St. Stephens Green, the Luas and all main bus routes, DBS is truly in the heart of Dublin city. Our educational sites in the prime city centre locations of Aungier Street, George's Street, Balfe Street, and Dame Street are all within a few minutes walking distance of each other and provide students with access to all of the infrastructure capabilities of a vibrant modern capital city.

The DBS Careers Service supports numerous on-going work based learning initiatives which Springboard+ students can benefit from. Such initiatives include careers fairs, industry related project work, industry speakers, employer mentors, work simulations and placements. The Careers Service also provides a careers package which is tailored for, and delivered to, Springboard+ students to ensure that they are equipped with the tools, knowledge and confidence to be successful in the job market. CV writing classes, One-to-one career sessions and mock interviews are among the Career and Personal Development services offered to Springboard+ students.

In addition to the approved QQI Awards, DBS can offer participants the following resources to assist with the success of the Springboard+ initiative:

- Three dedicated Schools covering Business & Law, Arts and Professional Programmes. Each School has proven expertise in designing, developing and delivering educational programmes to learners from a range of backgrounds.
- A dedicated Springboard+ Programme Leader who is responsible for the overall management and development of the relevant programme and the management and support of participants on the programmes.
- A range of learning support services to accommodate the participant including the Careers Office, Employer Liaison Officer, Student Services and State-of-the-Art Library and IT Facilities.
- A pool of qualified academics with extensive industry experience in all sectors that can provide participants with guidance and support in re-entering employment in their chosen sector.
- Established links with awarding bodies such as the Quality & Qualifications Ireland (QQI) - formerly Higher Education & Training Awards Council (HETAC), Liverpool John Moores University (LJMU) and Professional Bodies.
- Dublin city centre campuses located on Aungier Street, South Great Georges Street (Castle House), Balfe Street and Dame Street.
- The ability to provide the Springboard+ programme participants with e-learning support facilities, such as Moodle. By moving some parts of the programme online, lecturers can create a learning environment which enables better use of scheduled face-to-face time with adult learners enabling the development of more complex learning skills such as critical thinking.
- Strong connections with both indigenous and international organisations with whom we have worked with over the past 40 years. Customised courses developed for:



READ WHAT OUR GRADUATES HAVE TO SAY

Read What Our Graduates Have to Say About Springboard+ at DBS

"Having been fortunate enough to gain a place studying Digital Marketing as part of the Springboard initiative at DBS I found myself enjoying the course from the start. The attitude of lecturers and students was immediately positive and encouraging, while the course content itself was thorough and enjoyable. Gaining new skills and the general environment of encouragement certainly helped my own prospects and confidence with regard to future professional development.

I found the DBS city centre location convenient and vibrant. Overall, having seen my career benefit significantly both during and after my time at the college I feel that my participation on the course at DBS was an extremely rewarding and beneficial experience."

Jim Jennings, Certificate in Digital Marketing



"The Springboard programme provides a unique opportunity for individuals to either upgrade their existing skills or learn a new skill. DBS provides that special learning environment that is tailored to individual needs. DBS understands the diverse learning needs of the Springboard students and the courses are practical based and systematically delivered to carry everybody along; with extra classes organised for students who are struggling.

I would not hesitate to recommend DBS to any aspiring Springboard candidate."

Musiliyu Abdullahi, Certificate in Database Development & Cloud Technologies

READ WHAT OUR GRADUATES HAVE TO SAY



"I enrolled on the Certificate in Advanced Project Management for the ICT Professional as I thought this course would be most beneficial to me. The lecturers were really helpful and they always went that extra mile to make sure the students understood everything and there was support available from staff throughout the year. Each student also had full access to the library, computers, cafeteria, student services and there were always Springboard advisors nearby should you have any queries regarding the course.

Overall, my experience at DBS was really enjoyable and very beneficial. Without Springboard I would not have had the option to return to college. The Springboard programme gave me that chance and thanks to Dublin Business School and the programme I am now currently employed as a Project Support Worker on a Community Drug Intervention Team."

Amy Blount, Certificate in Advanced Project Management for the ICT Professional

"It was my great privilege to attend and graduate from the Certificate in Business for Financial Services course at Dublin Business School. From my very first tentative phone call to the admissions office enquiring about course availabilities and requirements, I received their support and encouragement. That support never wavered, it was always there in the form of approachable lecturers, excellent class notes, easy to use intranet Moodle, state-of-the-art library and the availability of study rooms for team meetings.

I now hold a Level 7 certificate in Business for Financial Services, proof to myself and any future employer or course provider that I have achieved this standard of excellence from Dublin Business School. I enjoyed my course at Dublin Business School; the subject matter, the environment of the college, all the people I got to meet, and especially my class colleagues who have become good friends. To anybody who is considering taking a course at DBS I would say "make that first telephone call, a positive future awaits you."

Bernadette Woods - Certificate in Business for Financial Services



Springboard+ 2015/2016 Eligibility criteria for participants

To be eligible for a place on a Springboard+ programme a person must be:

✓ Unemployed with a previous history of employment

✓ Actively seeking employment

AND

✓ Satisfy one of the following three criteria:

1. **Be in receipt of one of the following payments from the Department of Social Protection:**

Jobseekers Benefit, Jobseekers Allowance, One Parent Family, Disability Allowance, Qualified Adults of Working Age, Carers Allowance, Farm Assist/Fish Assist, Widow(er) s Contributory or Non-contributory Pension, Blind Pension, Deserted Wives Allowance

There is no requirement to be in receipt of a payment for a particular period of time prior to the commencement of the programme. Participants in receipt of an eligible payment at the time the Springboard+ course commences are eligible to apply for a place on that course. However, providers will be required to give priority to applications from people who are long term unemployed OR

2. **Be signing for social insurance contribution credits OR**

3. **Be previously self-employed**

People participating in the Community Employment Scheme; the Rural Social Scheme; Tus; JobBridge or in receipt of the Back to Work Enterprise Allowance or the Short Term Enterprise Allowance may apply for Springboard+ and, with the approval of a Department of Social Protection Facilitator, take up a Springboard+ course.

Impact on participation in a Springboard+ programme for continued receipt of income support payments from Department of Social Protection

- Participation on a Springboard+ course will not confer any entitlement to receive an income support payment from the Department of Social Protection. Participants who are in receipt of a Department of Social Protection income support payment may be able to retain such payments.
- Through the Part-time Education Option (PTEO), jobseekers in receipt of Jobseekers Benefit or Jobseekers Allowance who wish to pursue a part-time day or evening course of education may retain their payment subject to continuing to meet the eligibility conditions, including being available for and genuinely seeking work. If a payment is due to cease prior to the end of a course, payment cannot be extended past the due cessation date.
- The PTEO will continue to apply when a participant is undertaking a work placement of less than 6 months duration that is a specific component of a Springboard+ course.
- Prior to commencing a Springboard+ course participants in receipt of Jobseekers Benefit or Jobseekers Allowance should contact their local social welfare office to make an application to retain their payment under the PTEO. The relevant Springboard+ PTEO form can be downloaded from www.Springboardcourses.ie The PTEO scheme does not involve any special payment. Signing-on arrangements continue to apply for PTEO claimants. Attendance on part-time courses is allowed on the clear understanding that availability for and genuinely seeking work opportunities must take precedence over course attendance, including attendance at any work placement component of a course, should a conflict arise.



- Participants in receipt of other forms of income support payment from the Department of Social Protection must contact the appropriate scheme area in that Department to confirm if they may retain such payments while on the course. See the Frequently Asked Questions (FAQ) section on www.Springboardcourses.ie for more information.
- Participants who meet the criteria for the JobBridge programme will be eligible for support under JobBridge. Further information on the JobBridge eligibility criteria is available at www.jobbridge.ie

Full details of eligibility criteria is available under the 'Am I eligible' section on the Springboard+ website www.Springboardcourses.ie

Certificate in Advanced Networking & Cloud Technologies

Awarding Body:	Quality & Qualifications Ireland (QQI)
Duration:	1 Academic Year (March - September) 2 evenings per week
Study Mode:	Part-Time
Course commencing:	March 2016
Award Level:	Level 8 Special Purpose Award
ECTS Credits:	30

Introduction

The Certificate in Advanced Networking and Cloud Technologies has been designed jointly by Microsoft Ireland and Dublin Business School. By partnering with Microsoft Ireland, DBS can provide a unique proposition for participants on the Springboard+ programme. Participants will not only earn a Level 8 Minor Award but they will also become a Microsoft Technology Associate upon completion of the Microsoft exam.

Programme Aims & Objectives

According to the EGFSN/Forfas report: Addressing High-Level ICT Skills Recruitment Needs (January 2012) the key skills recruitment difficulties include ICT Network Specialist Administrators and Engineers. Network Specialists and Engineers are also identified amongst the High Level ICT current & future skills needs. Specific skills include Server Message Block, Wireless sensor testing, collaboration functions, router configuration and management, experience with scripting language Java, C+ and network configurations.

This Advanced Certificate aims to provide participants with the specialised skills required to understand existing networking technology and how this is extended into cloud services. Students will gain an understanding of cloud computing fundamentals and applications, including the risk, challenges and benefits of moving to the cloud. Participants will also explore and evaluate the role of cloud resources in increasing competitive advantage. These skills will be critical to assist businesses in identifying opportunities for business change and to help implement that change. The Microsoft Technology Associate certification will provide participants with an entry-level certification, specifically developed by Microsoft to provide the basic cloud computing skills.

According to the EGFSN/Forfas report (Nov 2013), it is estimated that spending on IT security products in 2013 was around €25 billion globally and growing at more than 7% over the next three years. The move towards cloud solutions has strengthened the growing need to invest in security as sensitive information may no longer reside on dedicated hardware and the mode of access changes. The Cloud Networking & Security module embedded on this programme will specifically address cloud technologies from a networking and security perspective. The module will allow the learner to understand traditional networking and also address the typical network setup of cloud computing architectures. It will also allow the learner to identify and mitigate against the security risks associated with cloud computing. The Application of Cloud Technologies module will develop learners' technical knowledge in the application of cloud computing. It will examine cloud computing technologies, cloud technical enablers and cloud architectures. The successful learner will acquire a high level of knowledge of the underlying technologies of cloud computing, namely virtualization, implementation mediums and storage frameworks.

Programme Content

- Business Information Systems
- Application of Cloud Technologies
- Cloud networking & Security
- MTA Networking Fundamentals

Programme Structure

The course duration is one Academic Year (March - September). Typically students will attend classes on two evenings per week from 6pm. Course timetables will be available in due course.

Entry Requirements

To be eligible to apply for a place on this programme, applicants must:

- Hold a Level 8 NFQ award or equivalent **OR**
- Applications without the above will also be considered on the basis of approved prior experience and learning (APEL).

In addition, an IELTS score of a minimum 6.0 or equivalent is required, where full-time study has been conducted in a language other than English or for applicants whose first language is not English.

Application Procedures

Apply online via the Springboard+ portal www.Springboardcourses.ie

Career/Internship Opportunities

Participants on this programme will take their first steps towards a career as an IT professional in Network Administration or Server Administration. By partnering with Microsoft Ireland, participants will not only earn a Level 8 Special Purpose Award but they will also become a Microsoft Technology Associate upon completion of the Microsoft exam.



Certificate in Software & Cloud Technologies

Awarding Body:	Quality & Qualifications Ireland (QQI)
Duration:	1 Academic Year (March - September), 2 evenings per week
Study Mode:	Part-Time
Course commencing:	March 2016
Award Level:	Level 8 Special Purpose Award
ECTS Credits:	30

Introduction

The Certificate in Software & Cloud Technologies has been designed jointly by Microsoft Ireland and Dublin Business School. Microsoft is one of the leading Software companies in the world and is one of the companies taking the lead in the cloud computing arena. By partnering with Microsoft Ireland, DBS can provide a unique proposition for participants on the Springboard+ programme. Participants will not only earn a Level 8 Special Purpose Award but they will also become a Microsoft Technology Associate upon completion of the Microsoft exam. The programme is specifically designed to assist Springboard+ participants in obtaining employment in Windows Development, Software Engineering and Web Development.

Programme Aims & Objectives

According to the National Skills Bulletin (2013) Software Developers and Designers have been identified amongst the most difficult skills to source. The report identified Software Engineers in particular designers and developers with specific skills sets (Linux, VB, .Net, Java and C+) as being difficult to source. Results from the Recruitment Agency Survey (October 2012) further supports these findings as the results illustrate that a quarter of all 'difficult to fill vacancies' identified in the Irish Labour Market are primarily confined to specialised posts in the ICT sector including Programmers, Software Engineers, Designers and Developers with specific skill sets in database architecture, maintenance & operations and java related applications. Specific skillsets required include Java, Javascript, C#, C++, Visual Basic, .Net, SQL Database, Perl, Ruby, Python, and Objective Orientated Programming (OOP).

Furthermore, a report published by IMI/Danske Bank survey (2013) illustrated that 57% of multinationals in Ireland had difficulty in finding skills in Software Engineering. This Certificate will provide participants with the programming skills needed to understand & develop programmes that will work both on the existing technology and in the cloud environment. The programme encompasses both the technical programming skills and knowledge needed to succeed in the ICT and cloud environment, as well as the transferable skills that are relevant in all sectors of the economy. The Microsoft Technology Associate certification will provide participants with an entry-level certification, specifically developed by Microsoft to provide the basic cloud computing skills targeting Platform as a Service (PaaS).

Programme Content

- Principles of Programming
- Mobile Software Development
- Application of Cloud technologies
- MTA Software Development Fundamentals

Programme Structure

The course duration is one Academic Year (March - September). Typically students will attend classes on two evenings per week from 6pm. Course timetables will be available in due course.

Entry Requirements

To be eligible to apply for a place on this programme, applicants must:

- Hold a Level 8 NFQ award or equivalent **OR**
- Applications without the above will also be considered on the basis of approved prior experience and learning (APEL).

In addition, an IELTS score of a minimum 6.0 or equivalent is required, where full-time study has been conducted in a language other than English or for applicants whose first language is not English.

Application Procedures

Apply online via the Springboard+ portal on www.Springboardcourses.ie

Entry Requirements

To be eligible to apply for a place on this programme, applicants must:

- Hold a Level 8 NFQ award or equivalent **OR**
- Applications without the above will also be considered on the basis of approved prior experience and learning (APEL).

In addition, an IELTS score of a minimum 6.0 or equivalent is required, where full-time study has been conducted in a language other than English or for applicants whose first language is not English.

Career/Internship Opportunities

This programme is specifically designed to assist Springboard+ participants in obtaining employment in Windows Development, Software Engineering and Web Development.



Certificate in Data Management & Analytics

Awarding Body:	Quality & Qualifications Ireland (QQI) - formerly Higher Education & Training Awards Council (HETAC)
Duration:	1 Academic Year (March - September) 2 evenings per week
Study Mode:	Part Time
Course commencing:	March 2016
Award Level:	Level 8 Special Purpose Award
ECTS Credits:	40

Introduction

Recent work carried out by the Expert Group on Future Skills Needs and as outlined in the National Skills Bulletin (July 2013) identified 'data analytic' skills with competences in big data analytics infrastructure and technologies (Java, JavaScript, MySQL and Linux combined with Agile, CSS and for data architects; Oracle, Java, SQL and Data Modelling) as key skills difficult to source. Globally there is a reported shortage of skilled professionals with data analytic skills which falls into 3 categories: data analytical talent, big data savvy roles and supporting technology professionals with the skills to develop, implement and maintain the hardware and software required to make use of data analytics including big data. This programme focuses on the skills required to develop participants in the area of data management and analytics which the government have put forward to make Ireland a leading country in Europe in "Big data".

Programme Aims & Objectives

It is estimated that data collected and generated by companies and governments is growing by approximately 40% annually. Global companies that leverage this data smartly have created significant value resulting in higher productivity, profitability and greater market share. A recent survey by Tech4Biz found that 42% of businesses are actively recruiting or planning to recruit data analysts. The employment potential in data analytics comes in the form of skilled jobs for data analysts in areas such as maths and statistics and with the associated IT skills required to analyse the data concerned. The technology centres being progressed by Enterprise Ireland and the IDA Ireland in Data Analytics and Cloud Computing, position Ireland as a recognised centre for applied research and underpin the attractiveness of Ireland as a location for foreign direct investment and the growth of the Irish Industry.

Throughout this programme, participants will learn a range of tools and techniques for system analysis, design and development and will build key practical skills in current database languages, analytical and diagramming tools. Furthermore, they will be provided with the skills to examine core data management tools and techniques and then build on this knowledge to evaluate cutting edge tools and techniques. Students will also design a data warehouse and learn to mine a variety of data sources. This will be complimented with the module implementing digital media which reflects the applied nature of the course with the participants developing and evaluating digital tools that they will design and an excellent knowledge of social media.

Programme Content

- Information Systems & Databases
- Management
- Data Management and Analytics
- Implementing Digital Media

Programme Structure

The course duration is one Academic Year (March - September). Typically students will attend classes on two evenings per week from 6pm. Course timetables will be available in due course.

Entry Requirements

To be eligible to apply for a place on this programme, applicants must:

- Hold a minimum Level 6 NFQ Award in disciplines such as Business Management, Finance, Marketing or Social Sciences **OR**
- Applications without the above will also be considered on the basis of approved prior experience and learning (APEL).

In addition, an IELTS score of a minimum 6.0 or equivalent is required, where full-time study has been conducted in a language other than English or for applicants whose first language is not English.

Application Procedures

Apply online via the Springboard+ portal www.Springboardcourses.ie

Career Opportunities

This programme focuses on the skills required to develop participants in the area of data management and analytics which the government have put forward to make Ireland a leading country in Europe in "Big data".



Diploma in Big Data for Business

Awarding Body:	Quality & Qualifications Ireland (QQI)
Duration:	1 Academic Year (March - December), 2 Evenings Per Week
Study Mode:	Part-Time
Course commencing:	March 2016
Award Level:	Level 7 Special Purpose
ECTS Credits:	60

Introduction

Big Data is one of the fastest growing areas of computing and Ireland has become the European data centre location of choice for world leaders including IBM, Microsoft, Google, Yahoo, MSN and Adobe, and is now poised to become a global cloud centre of excellence. The management of data is big business now, and it will continue to grow as long as more and more devices, technologies and services harvest more and more information from society

Programme Aims & Objectives

This is a new proposed programme and has been designed to meet the skills needs as outlined in the FORFAS/EGFSN 2014 report, "Assessing the demand for Big Data and Analytics Skills, 2013-2020 and in particular addressing the requirements to develop skills and competences in Big Data and Analytics Savvy.

Government's policy into the medium-term is for Ireland to become a leading country in Europe for big data and analytics. This would require achieving the scale of the ambition as set out in the high growth Scenario in this study. Under this Scenario, 21,000 potential job vacancies could arise from expansion and replacement demand in the period up to 2020 - comprising 3,630 for deep analytical roles and 17,470 for big data savvy roles. According to the McKinsey Global report, "Demand for data savvy professionals is projected to rise to 4 million positions by 2018. Demand could outstrip supply by 1.5 million by 2018".

The proposed programme prepares participants by providing them with the skills and competencies required to work in a range of big data and analytics savvy roles.

Specific skills that the participants will garner are

-conceptual knowledge, quantitative and analytical skills

-Business strategy

-Project management

-Social media technologies/Digital Media tools

Participants will study maths and statistics for business, data mining and analysis, management, databases, information systems and databases, communication for personal success and digital planning and management. These modules cover the content required for Big Data Savvy Skills as outlined in the EGFSN for Higher Education Providers on current and future skills needs of enterprise guidance document.

Programme content includes

- Databases
- Management
- Maths and Statistics for Business
- Communications for Personal Success
- -Information Systems and Databases
- -Digital Planning and Management
- -Data Mining and Analytics

On completion of the programme graduates will be able to:

- Apply appropriate methods and tools to acquire and manage large data sets from various sources
- Apply appropriate methods and tools to visualize big data
- Develop practical solutions to a variety of business problems using current data analytical techniques.

Programme Structure

The course duration is one Academic Year (March - September). Typically students will attend classes on two evenings per week anytime from 6pm. Course timetables will be available in due course.

Entry Requirements

Holders of a Level 8 NFQ award or equivalent OR Applications without this will be considered on the basis of approved prior experience and learning (APEL). Priority will be given to business, maths, science, engineering, and management graduates. In addition, an IELTS score of a minimum 6.0 or equivalent is required, where full-time study has been conducted in a language other than English or for applicants whose first language is not English.

Application Procedures

Apply online via the Springboard+ portal on www.Springboardcourses.ie

Career Opportunities

Big Data is one of the fastest growing areas of computing and Ireland has become the European data centre location of choice for world leaders including IBM, Microsoft, Google, Yahoo, MSN and Adobe, and is now poised to become a global cloud centre of excellence. The management of data is big business now, and it will continue to grow as long as more and more devices, technologies and services harvest more and more information from society.

Roles comprising “data savvy” managers, CIO’s, market research analysts, business and functional managers that require a significant understanding of the value and use of analytics to enable them to interpret and utilise the insights from the data and take appropriate decisions to advance their company strategy and performance.



Certificate in Programming

Awarding Body:	Quality & Qualifications Ireland (QQI)
Duration:	1 Academic Year (March - September), 2 Evenings Per Week
Study Mode:	Part-Time
Course commencing:	March 2016
Award Level:	Level 7 Special Purpose
ECTS Credits:	40

Introduction

The ongoing wave of innovation is driving the strong demand for high level ICT skills and competences especially in the area of computing software and computer programming.

The central growth scenario forecast is for ICT professional demand to increase to 91,000 by 2018 (5% compound growth per annum). It is estimated that there will be approximately 44,500 potential job openings for ICT professionals in the period 2014-2018.

Programme Aims & Objectives

This Certificate in Programming has been developed in collaboration with Microsoft Ireland and their Partner Network as well as feedback from employers, participants and other Professional bodies.

On successful completion of this programme of study the learner will:

- Demonstrate the principles of object-oriented programming.
- Associate the features and elements of the Java/C# programming language with problems and solutions.
- Apply and analyse the concepts of program fundamentals, statement, control flow, and recursion.
- Apply, explain, and compare the concepts of class, object, method, constructor data abstraction, function abstraction, inheritance, overriding, overloading, and polymorphism.
- Write code, test, and analyse input/output, program with basic data structures.

Programme Content

Modules to be studied include:

- Principles of Programming
- Problem Solving and Algorithms
- Algorithms and Data Structures
- Object Orientated Programming
- Software Engineering

Programme Structure

The course duration is one Academic Year (March - September). Typically students will attend classes on two evenings per week anytime from 6pm. Course timetables will be available in due course.

Application Procedures

Apply online via the Springboard+ portal on www.Springboardcourses.ie

Career Opportunities

This programme is specifically designed to assist Springboard+ participants in obtaining employment in programming, software development, web development and systems engineering.

Entry Requirements

To be eligible to apply for a place on this programme, applicants must:

Be holders of a Level 6 NFQ award or equivalent or Applications without this will be considered on the basis of approved prior experience and learning (APEL).

In addition, an IELTS score of a minimum 6.0 or equivalent is required, where full-time study has been conducted in a language other than English or for applicants whose first language is not English.



Certificate in Business for Financial Services

Awarding Body:	Quality & Qualifications Ireland (QQI)
Duration:	1 Academic Year (March - September), 2 evenings per week
Course commencing:	March 2016
Award Level:	Level 7 Special Purpose Award
ECTS Credits:	40

Introduction

According to the EGFSN vacancy overview report (2012), the Financial Services sector was amongst the sectors most frequently reported as having employment vacancies. Sales accounts and business development managers accounted for 5% of vacancies on Irishjobs.ie with a further 3% of vacancies relating to book-keepers, payroll managers and wage clerks. The Certificate in Business for Financial Services has been developed in conjunction with a range of Financial Institutions, Service Providers and Professional Bodies. It has been designed as a conversion course providing middle-managers with a basic understanding of the Financial Services Sector, including the financial environment and general management. According to the EGFSN Vacancies Overview 2011 (February 2012), during 2011 managerial vacancies were advertised frequently in the financial services sector including the sub-sectors in general management and accountancy and finance.

Programme Aims & Objectives

This programme is designed to provide participants with a strong grounding in the financial services environment through the Financial Institutions & Regulatory Environment module. Participants will also develop specific technical skills in relation to Business Finance and gain an understanding of costing and financial principles, concepts and techniques. General business and management skills are developed through the Management module; while participants gain Marketing skills through the Introduction to Marketing module.

Programme Content

- Financial Management
- Institutional Regulation, Governance and Ethics
- Management
- Financial Services Environment

Programme Structure

The course duration is one Academic Year (March - September). Typically students will attend classes on two evenings per week from 6pm. Course timetables will be available in due course.

Entry Requirements

To be eligible to apply for a place on this programme, applicants must:

- Hold a Level 5 NFQ award or equivalent, **OR**
- If you are over 23 years of age as on 1st January in the year of entry and do not meet the minimum course entry requirements you may apply as a Mature Student. Mature students are assessed on the basis of age, work experience, general education standard, motivation and commitment to the programme.

In addition, an IELTS score of a minimum 6.0 or equivalent is required, where full-time study has been conducted in a language other than English or for applicants whose first language is not English.

Application Procedures

Apply online via the Springboard+ portal www.Springboardcourses.ie

Career/Internship Opportunities

This programme aims to provide participants with the skills and knowledge to pursue careers in a range of areas within the Financial Services sector including Fund Administration, Relationship Management, Compliance and Investor Services.



Certificate in Fund Accounting

Awarding Body:	Quality & Qualifications Ireland (QQI)
Duration:	1 Academic Year (March - September), 2 evenings per week
Course commencing:	March 2016
Award Level:	Level 7 Special Purpose Award
ECTS Credits:	30

Introduction

According to the Action Plan for Jobs (2014), almost 7,600 gross new jobs have been created by IDA sponsored companies since the commencement of the Strategy for the International Financial Services Industry in Ireland 2011-2016. Throughout 2014, efforts will continue to attain the Strategy's target of 10,000 net jobs by 2016. As Ireland continues to be viewed as an attractive investment proposition, there is a significant need to ensure a supply of Financial Services based talent to meet the skills needs across all sectors. The Irish Funds Industry Association estimates current employment in fund administration and servicing at 12,500 with the skills demand for accounting with funds experience continuing to grow.

Programme Aims & Objectives

The programme provides participants with an understanding of fundamental accounting concepts through the Accounting module; it develops specific and technical knowledge in relation to the Fund Accounting and Lending industry. Participants will also gain a thorough understanding of Financial Institutions and the Regulatory Environment, which is particularly important given the numerous developments in regulation at both an EU and National level. Upon successful completion of these skills, participants will have acquired the technical skills and knowledge to pursue employment roles in areas such as fund administrators and Custody/Trustee administrators.

The Accounting module embedded on the course aims to equip learners with the ability to prepare and understand basic financial statements for business entities, as well as developing a fundamental knowledge of the underlying principles and concepts relating to financial accounting. In addition, the Financial Services Environment module is designed to provide a general overview of the Financial Services Sector, changes in recent years and the importance of the industry to the Irish economy. There will be a particular focus on fund accounting, international markets, banking and investments as these make up a significant portion of the overall industry. Finally, the Institutional Regulation, Governance and Ethics introduces learners to the laws and regulation of the financial services industry in Ireland. It examines both the general legal and regulatory framework and also the rules relevant to individual areas of financial services. It also provides for an examination of corporate governance and ethics in the context of financial services.

Programme Content

- Accounting
- Financial Services Environment
- Institutional Regulations, Governance & Ethics

Programme Structure

The course duration is one Academic Year (March - September). Typically students will attend classes on two evenings per week from 6pm. Course timetables will be available in due course.

Entry Requirements

To be eligible to apply for a place on this programme, applicants must:

- Hold a Level 5 NFQ award or equivalent, **OR**
- If you are over 23 years of age as on 1st January in the year of entry and do not meet the minimum course entry requirements you may apply as a Mature Student. Mature students are assessed on the basis of age, work experience, general education standard, motivation and commitment to the programme.

In addition, an IELTS score of a minimum 6.0 or equivalent is required, where full-time study has been conducted in a language other than English or for applicants whose first language is not English.

Application Procedures

Apply online via the Springboard+ portal www.Springboardcourses.ie

Career Opportunities

This programme is specifically designed to assist Springboard+ participants to embark on a career in areas such as fund administration and Custody/Trustee administration.



Certificate in Risk and Financial Analysis

Awarding Body:	Quality & Qualifications Ireland (QQI)
Duration:	1 Academic Year (March - September), 2 Evenings Per Week
Study Mode:	Part-Time
Course commencing:	March 2016
Award Level:	Level 9 Special Purpose
ECTS Credits:	30

Introduction

The Certificate in Risk and Financial Analysis is designed to provide participants with specific technical knowledge within the Financial Services Sector. The focused nature of the programme is reflected in the combination of modules on Risk and Financial Analysis which are brought together with Quantitative Methodology. This programme will equip participants with the skills and knowledge to progress within the Financial Services Sector.

Programme Aims & Objectives

The Expert Group on Future Skills Needs released a report in 2007 entitled 'Future Skills and Research Needs of the International Financial Services Industry' which highlighted that although the global economy has transformed over recent years, the shortages of high level financial skills remain. This course at Level 9 aims to respond to the demand for high level financial skills particularly in the area of risk. Participants who are looking to reskill and upskill into the Financial Services Sector will develop the technical knowledge and understanding for the areas of Risk and Financial Analysis. The programme will also provide participants with advanced methodology to apply to the knowledge areas. All participants will improve their general transferable skills most notably in the areas of literacy, numeracy, commercial awareness and in the use of technology.

Programme Content

- Risk Management
- Quantitative Methods
- Financial Statements Analysis

Programme Structure

The course duration is one Academic Year (March - September). Typically students will attend classes on two evenings per week anytime from 6pm. Course timetables will be available in due course.

Entry Requirements

To be eligible to apply for a place on this programme, applicants must:

- Hold a Level 8 NFQ award or equivalent **OR**
- Applications without the above will also be considered on the basis of approved prior experience and learning (APEL).

Please note in addition to the above course entry requirements to participate in a NFQ Level 9 (Postgraduate) course, participants must have at least one year's work experience in financial services.

In addition, an IELTS score of a minimum 6.0 or equivalent is required, where full-time study has been conducted in a language other than English or for applicants whose first language is not English.

Application Procedures

Apply online via the Springboard+ portal on www.Springboardcourses.ie

Career Opportunities

This course aims to respond to the demand for high level financial skills particularly in the area of risk. Participants who are looking to reskill and upskill into the Financial Services Sector will develop the technical knowledge and understanding for the areas of Risk and Financial Analysis.



Certificate in Advanced Project Management for the ICT Professional

Awarding Body:	Quality & Qualifications Ireland (QQI)
Duration:	1 Academic Year (March - September), 1 Evening per Week
Study Mode:	Part-Time
Course commencing:	March 2016
Award Level:	Level 8 Special Purpose Award
ECTS Credits:	20

Introduction

DBS is offering participants of Springboard+ the opportunity to earn a Certificate in Advanced Project Management for the ICT Professional. This programme is designed with the ICT professional in mind, who already has a foundation in basic project management skills and wishes to refresh or up-skill in this area to improve their employability. This programme provides the participant with an advanced understanding of the project management function within organisations and assists them in adopting an appropriate project management perspective with regard to the management of projects within organisations.

Project managers in the ICT sector are extremely difficult to recruit. In particular IT professionals with the ability to deliver objectives, control processes and manage people in new regulatory environments. PMI's 'Project Management Talent Gap Report' has estimated double digit growth in demand for project management professionals at all levels and across all industries. Demand for advanced project management staff can be met by cross training experienced management staff from other industries and sectors.

Programme Aims & Objectives

The programme aims to provide the participant with an advanced understanding of the project management function within organisations and assist them in adopting an appropriate project management perspective with regard to the management of projects within organisations. Project Planning Techniques aims to further develop the participant's technical skills and knowledge with regards the adoption of appropriate management techniques to the management of projects. It will enable them to assess the nature of risk in the project context and to apply configuration management and change control techniques to business projects. Project Management & Evaluation will assist learner in adopting the relevant evaluation techniques with regards the management of projects.

On completion of the programme participants should have acquired the skills to:

- Analyse methods, tools and techniques for planning, monitoring and controlling projects and for managing risk
- Analyse the skills and competencies required of the project manager and project team
- Display and use transferable personal skills in a variety of business and ICT contexts
- Display a methodical and rational approach to business problem solving and decision making, as well as the capability to apply acquired knowledge and skills to practical business situations
- Organise information, arguments and conclusions and present them in a clear and coherent fashion.

Programme Content

- Project Planning Techniques
- Project Management and Evaluation

Programme Structure

The course duration is one academic year (March - September). Typically students will attend classes on one evening per week from 6pm. Course timetables will be available in due course.

Entry Requirements

To be eligible to apply for a place on this programme, **all applicants must hold a minimum 1 year Project Management experience** **AND**

- Hold a level 5 NFQ award or equivalent **OR**
- If you are over 23 years of age as on 1st January in the year of entry and do not meet the minimum course entry requirements you may apply as a Mature Student. Mature students are assessed on the basis of age, work experience, general education standard, motivation and commitment to the programme.

In addition, an IELTS score of a minimum 6.0 or equivalent is required, where full-time study has been conducted in a language other than English or for applicants whose first language is not English.

Application Procedures

Apply online via the Springboard+ portal www.Springboardcourses.ie

Career/Internship Opportunities

This programme will provide the ICT professional with a very robust grounding in project management tools and techniques and an understanding of the broader business context, meaning they are well placed to fill the skills shortage for ICT Project Management.



Certificate in Digital Marketing

Awarding Body:	Quality & Qualifications Ireland (QQI)
Duration:	1 Academic Year (March - September), 2 Evenings Per Week
Study Mode:	Part-Time
Course commencing:	March 2016
Award Level:	Level 7 Special Purpose
ECTS Credits:	40

Introduction

According to the National Skills Bulletin (2013), the shortages arising for business skills are typically confined to niche specialist roles. Within the business skills outlined as being difficult to source, digital marketing expertise has been identified. Online digital marketing and sales roles were quoted as difficult to source. Firms have indicated that they are struggling to get hold of people with digital talent and the issue is fast becoming one of the biggest challenges for businesses in Ireland. Amarach Research predicts massive jobs growth in the sector with 18,000 new jobs in Ireland by 2016. The European Commission has predicted that a shortfall of trained digital professionals could leave up to 90,000 jobs unfilled in the next few years.

Upon completion of the programme, participants will develop specialised digital marketing skills and competencies that will enable them to pursue positions in many fields including Digital Imaging Manager, Online Database Manager, Marketing Management, Market Research, Brand Management, Advertising & Public Relations, and Marketing Consultancy.

Programme Aims & Objectives

There has been tremendous change taking place for businesses in both their e-commerce environment and in their interaction with social media. The indigenous ICT sector is also increasingly moving into areas such as social media and cloud-related platforms (Enterprise Ireland 2012). E-commerce skills and social media skills have been identified as the main technical skills required across the ICT and Enterprise to Trade Internationally sectors. This programme is designed to address such a skills gap by providing participants with an applied knowledge of digital marketing.

Digital Marketing concepts will provide participants with an appreciation of how digital marketing is part of any modern day integrated brand communications strategy. Digital Planning and Management will provide participants with both the understanding and practice of planning and managing a digital marketing campaign. Implementing Digital Media is a hands-on module that explores how digital media tools are developed, used and assessed by marketers while the E-Business module provides the context for the e-business strategy and examines the impact of technology on the supply chain.

Programme Content

- Digital Marketing concepts
- Digital Planning and Management
- Implementing Digital Media
- E-Business

Programme Structure

The course duration is one Academic Year (March - September). Typically students will attend classes on two evenings per week anytime from 6pm. Course timetables will be available in due course.

Entry Requirements

To be eligible to apply for a place on this programme, applicants must:

- Hold a minimum Level 5 NFQ award or equivalent **OR**
- If you are over 23 years of age as on 1st January in the year of entry and do not meet the minimum course entry requirements you may apply as a Mature Student. Mature students are assessed on the basis of age, work experience, general education standard, motivation and commitment to the programme.

In addition, an IELTS score of a minimum 6.0 or equivalent is required, where full-time study has been conducted in a language other than English or for applicants whose first language is not English.

Application Procedures

Apply online via the Springboard+ portal on www.Springboardcourses.ie

Career/Internship Opportunities

Participants will develop specialised digital marketing skills and competencies that will enable them to pursue positions in many fields, including Digital Imaging Manager, Online Database Manager, Marketing Management, Market Research, Brand Management, Advertising & Public Relations, and Marketing Consultancy.



Higher Diploma in Business

Awarding Body:	Quality & Qualifications Ireland (QQI)
Duration:	1 Academic Year (March - December), 2 evenings per week
Course commencing:	March 2016
Award Level:	Level 8 Special Purpose Award
ECTS Credits:	60

Introduction

The primary objective of the course is to improve the job prospects of graduates and to help with the continuation of their academic careers. It helps to prepare and assist students in securing employment in a range of national and international organisations.

Programme Aims & Objectives

This programme has been designed to address the needs of students and employers in a dynamic and ever changing business environment. This course is designed for graduates of all disciplines except business who are interested in pursuing a career in business or who wish to develop significant business knowledge. The primary objective of the course is to improve the prospects of its graduates in the job market and or to help with the continuation of their academic careers. The course also helps to prepare and assist students in securing employment in a range of national and international organisations.

Programme Content

- Management and Organisational Behaviour
- Marketing
- Business ICT
- Legal Issues for Business
- Economics
- Lifelong Learning
- Human Capital Management
- Strategic Marketing
- Business Finance
- Professional Skills for Personal Development
- Digital Media Strategies
- Business Strategy

Programme Structure

The course duration is one Academic Year (March - September). Typically students will attend classes on two evenings per week from 6pm. Course timetables will be available in due course.

Entry Requirements

To be considered for admission, applicants must hold:

- A primary Honours Degree award of at least pass level in a non-cognate discipline from a recognised third level institution or equivalent qualification
- An IELTS score of a minimum 6.0 or equivalent, where full-time study has been conducted in a language other than English or applicants whose first language is not English.

Application Procedures

Apply online via the Springboard+ portal www.Springboardcourses.ie

Career/Internship Opportunities

On completion of this programme graduates will have the business knowledge and skills required to commence employment/career development in a variety of business areas such as marketing, finance, management and business administration within a variety of industry sectors.



Certificate in Management

Awarding Body:	Quality & Qualifications Ireland (QQI)
Duration:	1 Academic Year (March - September), 2 evenings per week
Course commencing:	March 2016
Award Level:	Level 8 Special Purpose Award
ECTS Credits:	40

Introduction

Programme aims and objective:

This Management Certificate course is designed for persons who seek to develop their skills in relation to all aspects of management in a business. This Management Certificate deals with effective ways to manage people and provides solutions to people management issues. Management is one of the most important skills you require to enable you to make a significant contribution within modern business. Whether you work in the commercial, state or semi-state sector or voluntary sector, management skills are required at all levels of the organisation.

Programme Content:

Modules to be studied include:

- Strategic Management and Leadership
- HR Performance Management
- Business Information Systems
- Human Resource Management

Programme Structure

The course duration is one Academic Year (March - September). Typically students will attend classes on two evenings per week from 6pm. Course timetables will be available in due course.

Entry Requirements

To be eligible to apply for a place on this programme, applicants must be:

Holders of a Level 8 NFQ award or equivalent OR Applications without this will be considered on the basis of approved prior experience and learning (APEL).

In addition, an IELTS score of a minimum 6.0 or equivalent is required, where full-time study has been conducted in a language other than English or for applicants whose first language is not English.

Application Procedures

Apply online via the Springboard+ portal www.Springboardcourses.ie

Career Opportunities

On completion of the programme students will have the knowledge and skills required to work in a variety of business and management roles. The diversity of the programme can also enhance the career profile of non-business candidates. This programme can also add a valuable business related dimension to a presently non business related role/occupation. It can also be beneficial for those aspiring to be small business owners to gain an understanding of the importance of marketing, financial and human resource strategies for organisations.

Industry specific guest speakers from the Digital Hub in Dublin, Microsoft and other companies have been secured to deliver in-class seminars to students on this course which will present an opportunity for students to network with industry professionals. DBS also has extensive engagement with industry and in addition to companies who have pledged interest of placements, it has over 1,150 employers on its database and active engagement with 2,727 DBS Alumni, all of whom are being contacted to offer work experience opportunities to Springboard+ students. In addition, DBS have met with IBEC, Dublin Chamber of Commerce, Dublin City Enterprise Board, Small Firms Association and ISME who have also expressed interest in working with DBS in providing internships to our Springboard+ participants.



Certificate in International Business & Sales

Awarding Body:	Quality & Qualifications Ireland (QQI)
Duration:	1 Academic Year (March - September), 2 Evenings Per Week
Study Mode:	Part-Time
Course commencing:	March 2016
Award Level:	Level 8 Special Purpose
ECTS Credits:	40

Introduction

The Government's Strategy and Action Plan for Irish Trade, Tourism and Investment to 2015, aims to position Ireland for strong export-led growth both in existing and emerging overseas markets. According to 2014 Action Plans for Jobs report, the Government has pledged to target the creation of an additional 10,000 new jobs over the next 5 year period through an investment programme which will include additional resources being deployed overseas in emerging markets, intensifying Foreign Direct Investment (FDI) employment. The Government aim to develop the capabilities of Irish enterprises to grown exports through programmes aimed at both existing and potential exporters.

This proposed Certificate in International Business & Sales aims to respond to the aforementioned skills needs. As identified in the Action Plans for Jobs (2014) and the National Skills Bulletin (2013), given the significant emphasis placed on foreign language proficiency to drive trading and export performance in Ireland, as part of the course entry requirements for this proposed course, preference will be given to participants who hold a third level qualification in a foreign language or who can demonstrate fluency in either French, Spanish, Polish, German or Italian.

Programme Aims & Objectives

The EGFSN/Forfas report 'Key Skills for Enterprise to Trade Internationally' (2012) to export successfully Irish companies must offer innovative, competitively priced products and services that meet the needs of international customers. The skills and competencies required by enterprise to drive trade and export performance include: Foreign Language Proficiency/Cultural Awareness, International Sales skills, International marketing skills, Global and International Management skills, Project Management, Channel marketing skills, Customer Service/Support skills and Product/Service Design skills.

This programme will enable participants to develop a range of technical skills and knowledge, in particular in the areas of international marketing, global business and international sales. The Global Business module will enable learners to process the major global trends in the business world, assess their business implications and generate strategic options in response. Selling & Sales Management aims to develop the learner's understanding of the selling function and its strategic relationship with marketing. It will also provide the learner with an understanding of the multi-faceted role of the sales manager and will equip learners with the knowledge, skills and competences in preparing and delivering effective sales presentations. International Marketing will develop the learners understanding of International Marketing concepts, theories and strategies. Furthermore, it will develop their cross cultural communication skills. Finally, Consumer Analysis will provide the learner with a cohesive overview of key consumer and buyer behavior theories, models and trends.

Programme Content:

- International Marketing
- Global Business
- Selling & Sales Management
- Consumer Analysis

Programme Structure

The course duration is one Academic Year (March - September). Typically students will attend classes on two evenings per week from 6pm. Course timetables will be available in due course.

Entry Requirements

To be eligible to apply for a place on this programme, applicants must:

- Hold a Level 8 NFQ award or equivalent, **OR**
- Applications without the above will also be considered on the basis of approved prior experience and learning (APEL)

In addition an IELTS score of a minimum 6.0 or equivalent is required, where full-time study has been conducted in a language other than English or for applicants whose first language is not English.

NOTE: Priority will be given to participants who hold foreign language qualifications or who can demonstrate fluency in German, French, Polish, Spanish or Italian.

Application Procedures

Apply online via the Springboard+ portal www.Springboardcourses.ie

Career Opportunities

This programme will enable participants to develop a range of technical skills and knowledge, in particular in the areas of international marketing, global business and international sales. It will provide participants with skills and knowledge to pursue a range of career roles including Business Development, National Account Management and Customer Services.

Dublin Business School reserves the right to alter or withdraw any of the modules or programmes described in this document. While every effort has been made to ensure the information contained in this document is correct, the College is not liable for any errors or omissions.



TEACHING AND ASSESSMENT FOR SPRINGBOARD COURSES

Teaching, Learning & Assessment

The proposed teaching, learning and assessment methodologies are intended to facilitate Springboard+ participants to take ownership of, and responsibility for, their own learning in partnership with the academic faculty.

Specific methods adopted will include:

- Conventional lectures
- Lab practical sessions
- E-Learning
- Workshops
- Tutorials
- Projects
- Seminars
- Assignments
- Analysis of case studies
- Group research and project work
- Guest lectures

Students will be actively encouraged and assisted to manage their own studies outside of lectures. This is facilitated by the teaching styles and methods adopted and by placing greater emphasis on practically focused assessment. A particular focus of this programme will be for students to work in collaborative teams with their tutors on a variety of projects. Through this process they will learn key life skills of good teamwork towards achieving a common goal. In addition, the E-learning platform, Moodle, will also provide lecturers and students with a virtual learning environment to complement and enrich the more traditional learning environment.

Assessment Methods:

The programme assessment strategies have been developed to help learners acquire the transferable skills relevant to the workplace. These include working as part of a team, report writing, presentation skills etc.

Methods will include:

- Problem solving exercises
- Practical projects incorporating a variety of competencies and skills
- Case studies
- Research based projects
- Individual assignments
- Management reports
- Group projects
- Group and individual presentations
- Exams and other time constrained assessments (open and closed book)



STUDENT SUPPORTS

Dedicated Programme Leader:

From the outset, students will be provided with an array of academic and IT supports to ensure that the varied academic and learning needs of participants are being attended to. All students will be informed of the support mechanisms available throughout their induction and will be provided with the relevant contact details of their dedicated programme leader and level manager.

Career/Internship Opportunities

DBS fully recognises the importance of job readiness to the Springboard+ participant and has put in place an integrated and comprehensive Personal and Professional Development Service for Springboard+ participants entitled 'Jump Start Your Career'. This intensive programme covers every aspect of the job hunting process and has greatly assisted Springboard+ participants with their job search activities and preparation for employment. A suite of careers motivation, self-confidence and job ready workshops will be delivered and timetabled for programme participants. Additional sessions will be scheduled to include:

- CV preparation, interview skills & techniques & job searching tools
- One-to-One sessions
- Individual coaching & feedback, review of experience and progress & candidate/employment matching process

Out of hours one-to-one consultations, with evening appointments, will also be offered to programme participants who are unable to attend during the day. Furthermore, DBS will offer strong assessment processes and feedback tools to assist in one-to-one training sessions on behavioural competencies style and to career match aptitudes that will significantly enhance the career guidance, personal development, employer engagement and interview skills of the participant. Significant emphasis will be placed on building communication and interpersonal confidence and skills to demonstrate one's own value to an employer. Each participant will have access to a careers mentor to support the candidate/placement matching and placement process with potential employers.

DBS have also secured commitment from a number of suitable industry partners within the Financial Services sector to deliver guest presentations to participants. This provides an exciting opportunity for participants to learn more about the sector and to network with potential employers. DBS also has extensive engagement with industry and in addition to companies who have pledged interest of placements, it has over 1,150 employers on its database and active engagement with 2,727 DBS Alumni, all of whom are being contacted to offer work experience opportunities to Springboard+ students.