

# Registration and Enrolment Information

- Buy 2 complete Platinum courses, get 50% discount on 2<sup>nd</sup> course\*
- Buy 3 complete Platinum courses, get 75% discount on 3<sup>rd</sup> course\*
- All re-sit students to get 50% discount on complete course\*

## DBS Registration and Tuition

### Choose a tuition enrolment option to suit you:

- ▶ **Enrol online** – visit [www.dbs.ie/acca](http://www.dbs.ie/acca)
- ▶ **Email** – [admissions@dbs.ie](mailto:admissions@dbs.ie) and one of our dedicated administrative staff will forward you on all relevant information.
- ▶ **In Person** – Come into the college and pick up an enrolment form from the Professional School.
- ▶ **Attend the Information and Registration Evening on Wednesday 15<sup>th</sup> February at 6.30pm in our DBS Castle House building.**

## When do I need to register as an ACCA student?

Students can now choose to submit an initial application at any time. However your application must be received in plenty of time for ACCA to process it in respect of your chosen exam entry period. The ACCA guideline is that initial applications should be received at least 20 days in advance of the published exam entry period closing dates.

*Please note that it is your responsibility to register with ACCA. This is separate to enrolling for tuition with DBS.*

## How do I enter for my exams?

Exam entry period	Early	Standard	Late
June exam session closing date	8 March	9 March – 8 April	9 April – 8 May
December exam session closing date	8 September	9 September – 8 October	9 October – 8 November

- The early exam entry period only applies to students entering for exams online or submitting a fully online initial application
- Discounted exam fees will be available in the early exam entry period
- The new dates only apply to entries for paper-based exams held in June and December and not CBEs

If you are studying the Knowledge level and are taking the computer based exams, you should contact the Professional School at DBS to book your CBE or apply online **at [www.dbs.ie](http://www.dbs.ie)**.

You can enter for exams online through the myACCA section of the ACCA website before the deadline using the log-in details sent to you by ACCA when you registered as a student.

## How do I contact ACCA?

ACCA Ireland, 9 Leeson Park, Dublin 6  
Tel: 353 (0)1 498 8900 Fax: +353 (0)1 496 3615 Email: [info@ie.accaglobal.com](mailto:info@ie.accaglobal.com)

ACCA Connect, 2 Central Quay, 89 Hydepark Street, Glasgow, United Kingdom, G3 8BW  
Tel: +44 (0) 141 582 2000 Fax: +44 (0) 141 582 2222  
Email: [students@accaglobal.com](mailto:students@accaglobal.com)

## ACCA Exam Timetable June 2012

<b>Monday 11<sup>th</sup> June</b> F5 Performance Management P7 Advanced Audit and Assurance	<b>Friday 15<sup>th</sup> June</b> F1 Accountant in Business F9 Financial Management P6 Advanced Taxation
<b>Tuesday 12<sup>th</sup> June</b> F6 Taxation P4 Advanced Financial Management	<b>Monday 18<sup>th</sup> June</b> F4 Corporate and Business Law P3 Business Analysis
<b>Wednesday 13<sup>th</sup> June</b> F7 Financial Reporting	<b>Tuesday 19<sup>th</sup> June</b> F3 Financial Accounting P2 Corporate Reporting
<b>Thursday 14<sup>th</sup> June</b> F8 Audit and Assurance P5 Advanced Performance Management	<b>Wednesday 20<sup>th</sup> June</b> F2 Management Accounting P1 Governance, Risk & Ethics

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