



As all of our Full-time programmes are awarded by the Higher Education and Training Awards Council of Ireland (HETAC), most will require CAO application. Full details of CAO application procedures can be found on the CAO website www.cao.ie, some useful tips can also be found below.

Courses requiring CAO Application

Courses requiring CAO application can be found listed with the relevant CAO code beside it (DBxxx). It is important to note that there are a couple of exceptions to this rule:

- If you are over the age of 23 as on 1st January 2012, you can apply directly to the college as a mature student and do not need to go through CAO.
- If you are applying for a programme with a Joint Awarding Body, you may also be able to apply directly to the college if you are over the age of 21, as a mature student.

Dates to remember

The standard closing date for applications to CAO is 1st February 2012

Late applications can be made until 1st May 2012

The Change of Mind facility will be open until 1st July 2012 – this allows applicants to alter their choices to reflect changes in their preferences.

Selection of applicants

Selection will be based on the total points awarded for the applicant's best 6 subjects in one sitting in the leaving certificate. Please note that an applicant can combine sittings for the purpose of meeting entry requirements but cannot combine points.

Offers

Applicants will receive an offer for the course nearest the top of their CAO list for which they meet the minimum entry requirements and the points level. As a result, it is important that the applicants list the courses in order of preference and not in an order based on the points that they think they might get. Similarly, as applicants will receive an offer at both level 6/7 and level 8 and given that they never know what will happen on the day, it is important that they take advantage of the fact that they have 10 choices on both and fill in all 20 options.

Transfer Students

If applicants wish to apply for advanced entry onto any of the HETAC or Jointly awarded programmes, they can apply directly to the college and do not need to apply through CAO.

Change of Mind Facility

For CAO Applicants who wish to alter their existing course choices, the CAO Change of Mind Facility is available from 3rd May 2012 and will close at 17.15pm on 1st July 2012. There is no fee to use the online facility.

Available / Vacant Places

Once offers are made in August, if all places have not been filled, the HEI's will advertise available or vacant places. Applicants with existing CAO forms for 2010 can apply for an available / vacant place online. You can also apply for an available / vacant place in August 2012 without having an existing 2012 CAO application. In this case, you will be subject to a fee of €40 upon application to CAO.

Available / Vacant places applicants must meet the minimum entry requirements of the college as stated in the relevant prospectus and are not guaranteed to be offered at this time.